

COVID-19 ELITE Building Support Ltd Statement:

Version Update 1st of July

As per the government's advice, Elite Building Support Ltd and all of our workforce are now operating with necessary procedures in order to lower the risk of COVID-19, whether at work or on sites.

These measures are aimed to prevent the spread of the virus, shorten its impact and ensure the health and safety of our employees as well as the general public. All staff have been set up with the equipment they need to fulfil their role, and have access to the shared drive, as well as safeguarded tools and tech. We have practices in place to ensure everyone at ELITE Building Support Ltd are working productively and collaboratively. Our continuity planning has ensured seamless internal and external comms to eradicate any impact to our business and client projects.

Face-to-face meetings has been transferred to remote video calls when not needed on site for surveys and such.

At this time, we would like to thank all our partners and clients who continue to support Elite Building Support Ltd.

Eliminate

- Our workers who are unwell with symptoms of Coronavirus (Covid-19) should not travel to or attend the workplace;
- We rearrange tasks to enable them to be done by one person, or by people working two metres apart;
- We avoid skin to skin and face to face contact;
- Stairs should be used in preference to lifts or hoists and consider one ways systems;
- We consider alternative or additional mechanical aids to reduce worker interface Site Meetings;
- Only absolutely necessary meeting participants should attend;
- Attendees should be at least two metres apart from each other;
- Our rooms are well ventilated / windows opened to allow fresh air circulation;
- We consider holding meetings in open areas where possible.

Behaviours

At Elite Building Support, one of our highest values as a company is behaviour. And we believe in each one of our workers to provide the most respectable and safest of behaviours.

- The measures necessary to minimise the risk of spread of infection rely on everyone from Elite, taking responsibility for our actions and behaviours.
- Elite encourages an open and collaborative approach between workers and employers on site where any issues can be openly discussed and addressed.

Reduce

Where the social distancing measures two metres is not applicable, Elite includes the following where possible:

- We minimise the frequency and time our workers are within two metres of each other;
- We minimise the number of our workers involved in these tasks;
- Our workers should work side by side, or facing away from each other, rather than face to face;
- We lower our worker capacity of lifts and hoists to reduce congestion and contact at all times;
- We regularly clean common touchpoints, doors, buttons, handles, vehicle cabs, tools, equipment etc...;
- We increase ventilation in enclosed spaces;
- Our workers wash their hands before and after using any equipment.

Isolate

We keep our groups of workers:

- Together in teams e.g. do not change workers within teams;
- As small as possible;
- Away from other workers where possible.

PPE

On sites our workers will not use RPE for Coronavirus (Covid-19) where the two-metre social distancing guidelines are met.

- Coronavirus (COVID-19) needs to be managed through social distancing, hygiene and the hierarchy of control and not through the use of PPE
- Elite does not encourage the precautionary use of extra PPE to protect against Coronavirus (COVID-19).
- The Government has provided information on Face Coverings in section 6.1 of its guidance Working safely during coronavirus (Covid-19) - Construction and other outdoor work.

First Aid & Emergency Service Response

The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.

- When planning site activities, the provision of adequate first aid resources will be agreed between the relevant parties on site;
- Emergency plans including contact details will be kept up to date;
- Consideration from Elite will be given to potential delays in emergency services response, due to the current pressure on resources;
- Elite will be preventing or rescheduling high-risk work or providing additional competent first aid or trauma resources.

Cleaning

Enhanced cleaning procedures will be in place across our Unit and sites visited by Elite, particularly in communal areas and at touch points including:

- Taps and washing facilities;
- Toilet flush and seats;
- Door handles and push plates;
- Handrails on staircases and corridors;
- Lift and hoist controls;
- Machinery and equipment controls;
- Telephone equipment;
- Keyboards, photocopiers and other office equipment;
- Rubbish collection and storage points should be increased and emptied regularly throughout and at the end of each day;
- All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, vending machines and payment devices.